

MINUTES FOR SITE COMMITTEE MEETING ON MARCH 4, 1999

Present were architect Keith Hickman and associate Brandi ....., Rev. Yoshi Kaneda, Sara Ross, George Lemley, Paul Deisler, Dave Ashton, and Sharon Brown.

Mr. Hickman brought his Building Program Worksheets and explained how the use of the worksheets will help him understand our needs and will help us focus on what we want and what we can afford.

The written program phase will include our dreams and plans projected up to 10 years. Main items include programs we presently have and those we want to add, along with how we serve the church and the community. Mr. Hickman will offer feasible options, based on our responses, to design phases of growth.

When we consider how large the sanctuary should initially be, he suggested that we remember that 80% of the space's capacity makes the church look full, and additional people who arrive might choose not to stay.

Another planning rule of thumb is to allow 12 square feet per person.

A rough estimate of cost is \$120-150 per square foot for the sanctuary, but it depends greatly on the site.

If an organ is a possibility, Mr. Hickman will design sound chambers for future use. He encouraged us to complete Worksheet A4: Plan for Financing a Building Project soon, so we will know what we can afford, and the Architecture Questionnaire, so he will know our basic information.

We need decide which subcommittees and how many will be best for our planning.

Mr. Hickman requested the building criteria that we have already discussed. He needs a copy of the present committee structures. He will e-mail the program worksheets to Mr. Ashton. He would like to have tapes and information from our brainstorming sessions. Mr. Ashton will supply the gant chart that Dick Jackson developed.

Mr. Ashton reported that August is the next opportunity to apply for the interest free loan. Combining architectural information with a chosen site will strengthen our case.

Mr. Hickman requested that we list all the things in the church that we want to take with us. Everyone agrees on the stained glass windows.

The committee will meet regularly; the next meeting will be ~~March 25~~ at 7:30 in the Fellowship Hall. Mr. Hickman hopes that 60-90 days ~~will be~~ sufficient to complete the programming phase. It would be best before ~~summer~~.

Ms. Ross volunteered to enter the information onto the charts and worksheets and send them to Mr. Hickman.

*Submitted by  
Sharon Brown*